



**Parkland Minor Hockey League  
Constitution, By-Laws & Regulations  
September 2017/18**

**CONSTITUTION**

**Article 1. NAME**

The name of the association will be the Parkland Minor Hockey League, herein referred to as the PMHL.

**Article 2. PURPOSE**

The PMHL shall exist to encourage and promote minor hockey providing competition through a structured league operating within the Parkland region of Manitoba.

**ARTICLE 3. MEMBERSHIP**

All Minor Hockey Associations within the Parkland region will act as the members of the PMHL. Current Minor Hockey Associations within the Parkland region are (listed in alphabetical order): Dauphin, Grand Plains, McCreary, Roblin, Russell, St. Rose Du Lac, Swan Valley and Winnipegosis

**ARTICLE 4. GOVERNING OF THE PMHL**

The governing of the PMHL shall be under the direction of the Parkland Minor Hockey Association and in accordance with Constitution, By-Laws and Regulations.

**ARTICLE 5. ANNUAL GENERAL MEETING**

The annual general meeting will be held no later than October 15<sup>th</sup> of each year. The location and date shall be decided by the President.



## **ARTICLE 6. ADMENDMENTS TO CONSTITUTION, BY-LAWS AND REGUALTIONS**

Amendments or alterations to the constitution, by-laws and regulations must be made at the Annual General Meeting.

Notice of request for amendments or alterations must be submitted, in writing, to the President of PMHA no later than 30 days prior to the scheduled date of the Annual General Meeting. The request for amendments or alternations must then be provided to each member of the PMHL no later than 10 days prior to the Annual General Meeting.

A simple majority vote by the membership is required to amend the constitution, by-laws and regulations of the PMHL.

The executive committee of the PMHL may make changes to the regulations during the season if they deem the change is in the nest interest of the league for that season. However, these changes must be ratified at the following AGM in order to be carried forward beyond the current season.

### **BY-LAWS**

#### **BY-LAW 1. MEMBERSHIP**

- A. All Minor Hockey Associations within the Parkland region will act as the members of the PMHL. Current Minor Hockey Associations within the Parkland region are (listed in alphabetical order): Dauphin, Grand Plains, McCreary, Roblin, Russell, St. Rose Du Lac, Swan Valley and Winnipegosis
- B. ANY Minor Hockey Associations outside of the Parkland region, willing to abide by the PMHL Constitution, By-laws and Regulations, may apply to enter the PMHL. All applications need to be submitted by the PMHL AGM in order to be voted on by the membership. Approval to participate will only be for the current season, on a probationary status. After one season associations may become members of PMHL pending approval.
- C. PMHL Governing body will consist of a majority of members from the original PMHL association members. Example: If there are 7 board members, 4 members must be original PMHA members

#### **BY-LAW 2. FEES**

The annual membership shall be \$100 per team in addition to a \$200 performance bond. These fees must be paid to the Treasurer of PMHA before team staff are granted participation in league scheduling meetings. Privileges are automatically lost on default of payment of any dues to PMHL.



### **BY-LAW 3. PERFORMANCE BONDS & FINES**

- A. All participating Minor Hockey Associations are required to submit a performance bond of \$200 that will be refunded at the conclusion of the season provided compliance of the constitution, by-laws and regulations of the PMHL. Any outstanding fees and/or bonds by an offending member of the PMHL will result in the loss of the member's voting privileges until the fee is paid and/or bond is replenished.
- B. Performance bond(s) must be paid to the Treasurer of PMHA before team staff are granted participation in league scheduling meetings.
- C. ANY team that participates in the scheduling meeting, and then resigns from league play less than 2 weeks prior to the commencement of the season, forfeits their Minor Hockey Associations' performance bond.
- D. ANY team that does not finish all league and championship league games forfeits their Minor Hockey Associations' performance bond.
- E. If a team forfeits the performance bond, another performance bond of \$200 must be provided to PMHL prior to any additional teams from that Minor Hockey Association being permitted to continue in league play.
- F. All participating Minor Hockey Associations, whether they are a member or a non-member, will be fined \$100 if a representative is not present at PMHL scheduled meetings. Fines are to be paid to the Treasurer of PMHA. All teams from the Minor Hockey Association being fined are suspended from play until fines have been paid, in full.

### **BY-LAW 4. PROTEST AND APPEALS**

#### **A. Protest Procedures**

- i) Protests must be submitted by the voting representative of the member Minor Hockey Association. Submission must be submitted to the President within 72 hours of the issue in question. The accompanying fee of \$25.00 will be taken from the Minor Hockey Association's performance bond.
- ii) The President shall rule on all protests within 48 hours of receipt of written submission.
- iii) The decision on the protest shall be provided to the voting representatives of the member Minor Hockey Associations involved in the dispute by telephone, followed by written confirmation.
- iv) All decisions shall be final, with the right of appeal as permitted by the following Appeals Procedure.



## **B. Appeals Procedures**

- i) Any appeal of decisions shall be submitted to the Vice-President, in writing, no later than 24 hours from written notification of a ruling on any protest, suspension, or other league related issue which requires a decision from the President.
- ii) The accompanying fee of \$25.00 will be taken from the Minor Hockey Association's performance bond.
- iii) The Appeals Committee will request verbal and or written submissions from interested parties and provide a written ruling no later than 72 hours from receipt of written notification of appeal.
- iv) Any decision by the Appeals Committee is binding upon all parties and without right of further appeal, unless Hockey Manitoba and/or Hockey Canada provisions apply in which case the appellant would be referred to that body.

## **C. Appeals Committee**

- i) Appeals to the league, from either a team or a player, shall be reviewed and heard by a committee made up of the Vice President, Commissioner and Secretary /Treasurer. If any Committee member is considered to be implicated in the issue, then the President may appoint a neutral third part to serve in their place.
- ii) The teams or players involved in the appeal procedure shall be permitted to submit information to be considered by the Appeals Committee.
- iii) A majority vote among the Appeals Committee shall determine the matter.

## **BY-LAW 5. PMHL GOVERNING BODY**

- A. The PMHL Governing Body shall consist of one voting representative of each of the member Minor Hockey Associations that are in good standing.
- B. The PMHL Governing Body shall be responsible for reviewing and approving league rules and regulations for each season.
- C. The PMHL Governing Body will be responsible for making changes to the regulations during the season if deemed that the change is in the best interest of the league for that season. These changes must be ratified at the following AGM in order to be carried forward beyond the current season.



## **BY-LAW 6. PMHL EXECUTIVE COMMITTEE**

The executive committee of PMHL will serve as the PMHL Governing Body. The following responsibilities will be assigned to the following executive committee members, however, these executive members may ask for assistance in the undertaking of these responsibilities.

### **President:**

- i) Call and preside, as the chair, over all PMHL meetings. In this capacity, the President shall not have a vote, except in a tie. In this situation, the President must vote to defeat the motion.
- ii) act as the spokesperson for the PMHL
- iii) report on the operations of the PMHL at the PMHA AGM

### **Vice –President:**

- i) Assume responsibilities of the President position if asked by the President or the President position is vacant.

### **Commissioner:**

- i) Authority to assess fines and/or suspensions where deemed appropriate for any infractions of the rules and regulations set forth in the constitution, by-laws and regulations of the PMHL.
- ii) preside over appeal processes and ensure all appeals are dealt with in a timely and equitable manner
- iii) ensure that Championship Banners and merchandise are ordered and available before January 15<sup>th</sup>
- iv) coordinate presentation of Championship banner by PMHL executive committee members
- v) coordinate all league awards, where applicable

### **Secretary:**

- i) prepare agenda for meetings
- ii) record minutes from all meetings and distribute to members within 14 days of the meeting adjournment
- iii) record all minutes of the AGM and distribute to all members within 14 days of meeting adjournment

### **Treasurer:**

- i) Receive and safely deposit all monies, pay all accounts and keep a record of all financial transactions for PMHL.
- ii) prepare financial reports to be presented at all PMHL Governing Body meetings, AGM and at the request of the Executive Committee



**Statistician:**

- i) receive all schedules from participating teams and prepare to send to PMHA webmaster for entry on the PMHL page of the PMHA website
- ii) receive all rosters and numbered kids who will be playing on 2 league teams
- iii) receive all game sheets via email and review any kids that are labelled as DR (dual roster)
- iv) send in all scores for entry to the PMHL page on the website

**BY-LAW 7. COMMITTEES**

The President may designate and appoint a committee as required on matters which do not require the total involvement of the organization. Any recommendations made by these respective committees must be presented to the PMHL Governing Body for a decision made by a simple majority vote.

**BY-LAW 8. OTHER PERSONNEL**

**Divisional Statisticians** shall be responsible for obtaining and keeping track of game scores for their respective division's regular season and playoff games. This information is to be entered on the PMHL website every **Tuesday**. Player points and penalty minutes must also be tracked and updated on the website.

***It is the responsibility of the home team to submit the game scores to the divisional statistician within 24 hours following all league and play-off games. Both teams must keep their copy of the game sheet until the season is completed.***

**BY-LAW 9. MEETINGS**

**A. Notice of Meetings**

- i) All meetings of the PMHL shall be called by the President.
- ii) Notice of all Meetings shall be sent to each member Minor Hockey Association no later than 21 days prior to the holding of such meeting. Minutes shall be distributed to all members within 14 days of meeting adjournment.
- iii) Special meeting may be required as deemed necessary by the President.



## **B. Annual General Meeting**

- i) The following shall be the order of business:
  - a. Call to order
  - b. Confirmation of members and eligible voters (review of member list and outstanding fees, fines and bonds, suspensions, etc.)
  - c. Acceptance of minutes from previous AGM
  - d. Business arising from minutes
  - e. PMHL President's Report
  - f. Annual Financial Report
  - g. Proposed amendments to constitution, by-laws and regulations
  - h. Appointment of one voting representative of each of the member Minor Hockey Association
  - i. Confirmation of participating teams
  - j. New business
    - i. identification of divisional statisticians
    - ii. determine playoff format and completion dates
    - iii. undertake divisional league scheduling
  - k. Adjournment

## **REGULATIONS**

### **RULE 1: ELIGIBILITY**

All teams must follow Hockey Manitoba regulations regarding rosters and player eligibility. Teams are not permitted into league play until rosters are approved by their regional Registrar as per Hockey Manitoba Regulations. Approved teams rosters must be provided to PMHL.

Approved players are only permitted to play on one team in any age division. (Here we'll add the fine-tuned dual roster info)

### **RULE 2: OVERAGE PLAYERS**

Overage players approved by Hockey Manitoba (approved roster) can participate in the PMHL.

Where a team is deemed to have used an ineligible player in any game, any point gained in that game will be awarded to the opposing team, and the offending team will be fined \$100. The fine will be taken from the responsible Minor Hockey Association Performance Bond. All other statistics relating to the game will remain unchanged.

Teams protesting the eligibility of players must follow guidelines relating to protests as outlined in By-Law #4. A.



### **RULE 3: PLAYER AFFILIATION**

1. Teams can only affiliate players in accordance with Hockey Manitoba's Constitution, Regulations and Rules of Competition. Failure to follow the proper procedures or meet deadlines will result in the player being deemed ineligible to play in the PMHL for the remainder of the season, including play-offs.
2. Minor Hockey Associations which have teams large enough (15 or more kids) to make one team, but not enough to have 2 teams would qualify under this rule.

Any association which meets the following criteria will qualify:

- Have 15-21 kids enrolled in any age group (Novice, Atom, Peewee)
- Have at least 2 kids who are goaltenders
- Have at least 2 coaches per team

This was brought into the league to help associations with big numbers in one age group and to allow the kids to get the most out of their hockey season. Sharing players equally between 2 teams.

So, if a team has 18 players in Novice they'll roster one team with Hockey MB. With the league they'll make 2 equal teams of 9 kids each. Before the games are scheduled (so when both teams know they'll be playing 12 games for example) 2 kids would be given game numbers that they'd be playing with the other team. Teams would get to have kids from the other team to make their roster to 11 kids total. Kids will be numbered from the top down and they'd know well in advance that they'd be playing their own team's schedule, plus game 4 and 8 for example on the other team. All players will be given game numbers equally and the league statistician will have this in advance. He can then verify kids by the list and the game sheets. Each team would essentially be responsible for the monitoring of this and if a team is found to have used a player who was not scheduled to play that game, the game is automatically forfeited. No substitutions will be allowed for any reason.

### **RULE 4: COMPETITION**

#### **Novice**

- i) Basic Rules will be followed as per Hockey MB standard
- ii) All games shall consist of two (2) 24 minute periods
- iii) Games will consist of 2 Minute shifts
- iv) Buzzer Sounds once a the end of each shift
- v) Overtime shall be one 5-minute period, followed by a shoot-out
- vi) Games will be played 4 on 4 with a goalie
- vii) All games will be played ½ ice up to 100 feet with full size nets, for the full season
- viii) Games will have a three-minute warm-up
- ix) No icing or offsides will be called
- x) After a goal; team that scored (attacking team), is to "give centre" (back off)
- xi) Players and Coaches Shake Hands After a Game
- xii) All other Hockey MB rules/guidelines apply





### **Atom and Pee wee**

- i. All games shall consist of two (2) 15-minute stop periods and one (1) 20 Minute stop time period.
- ii. 3 on 3 Overtime shall be played during regular season games, one 5-minute Stop Time OT, if still tied; a 3 player shootout. If still tied, "sudden death", Must go thru all players before a player a can shoot twice. Home Team decides who shoots first.
- iii. League games will be played by the rules depicted in the Official Hockey Canada Rule Book.
- iv. The home team shall be responsible for scheduling referee. Assignment of officials to comply, at minimum, with Hockey Manitoba's Constitution, Regulations and Rules of Competition.
- v. The home team shall wear dark jersey colours. If there is conflict in jersey colours, the home team will change jerseys.
- vi. Only 4 goals per player in any league/playoff game. \*\* In OT, player with 4 goals, can score
- vii. Standings shall be 3 points awarded for a Win in regulation, 2 points for a Win in OT/Shootout, 1 point for a Loss in OT/shootout.
- viii. It is the responsibility of the home team to submit the game scores to the divisional statistician within 24 hours following all league and play-off games. Both teams must keep their copy of the game sheet until the season is completed.
- ix. If a game is cancelled due to weather conditions, notice must be given to the opposing team 3 hours prior to the scheduled start time. The game will be rescheduled upon mutual consent. All efforts must be made to complete the game as per agreed upon deadlines. All communication must be confirmed via email and must be copied to the divisional statistician.

### **RULE 5: PLAY OFF GAMES**

- i) Playoff structure will be determined at the AGM scheduling meeting. Any deviation of this schedule requires the mutual consent of the teams involved and approval of the PMHL Governing Body.
- ii) Dates and times of all playoff games in a series must be planned at the outset of the series. If a team then cancels (excluding cancellation due to weather conditions) they will forfeit that game and their respective Minor Hockey Association Performance Bond. The Bond will be forwarded to the opposing team as compensation. Failure to co-operate in the best interest of the PMHL could result in further fines for both teams at the discretion of the President as appropriate under the circumstances.
- iii) Overtime will be played during the playoffs to determine a winner and will consist of a 10 minute 3 on 3 "sudden death" period. If still tied; a 3 player shootout. If still tied, "sudden death", Must go thru all players before a player a can shoot twice. Home Team decides who shoots first.

### **RULE 6. SUSPENSIONS**



The minimum suspensions assessed shall be as defined by Hockey Manitoba's Constitution, Regulations and Rules of Competition and/or Official Hockey Canada Rule Book. The President shall have the authority to extend any suspension assessed.

The President may assess a suspension and/or fine for any act on or off the ice that is unbecoming of the PMHL and/or jeopardizes the safety of a player, official, or patron.

League suspensions must only be served with league games.

#### **RULE 7. LEAGUE STANDINGS**

In case of ties in regular season standings at the end of league play, the following procedure is to be followed in order to determine the leading team:

- i) Team with the best win/loss record in over-all league play, if still ties
- ii) Best win/loss record between tied teams; if still tied
- iii) Winner of a coin toss

#### **RULE 8. LEAGUE AWARDS**

Each division will be presented with PMHL championship banner, and Consolation Banner.